

THURSDAY, FEBRUARY 27, 2014

CITY HALL COUNCIL CHAMBERS

CITY OF ROGUE RIVER, JACKSON COUNTY, OREGON

**CALL TO ORDER** The Regular Council meeting was called to order by Mayor Pro tem Mark Poling at 7:00 p.m.

**INVOCATION** Pastor James McKinney with the Grace Baptist Church delivered the Invocation

**PLEDGE OF ALLEGIANCE** Mayor Pam VanArsdale led the Council and audience in the Pledge of Allegiance

**QUORUM** **COUNCIL MEMBERS PRESENT:**

City Councilor Cliff Combs  
City Councilor Rich Pardy  
City Councilor Robert Catherwood  
City Councilor Shelli Spencer  
City Councilor Earl Shamblin  
City Councilor Mark Poling

**COUNCIL MEMBERS ABSENT:**

Mayor Pam VanArsdale

**ALSO PRESENT:**

Carol Weir, Deputy Recorder  
John Krawczyk, City Engineer

A quorum was present and due notice had been published.

**APPROVAL OF MINUTES:**

MOVED (CATHERWOOD), SECONDED (PARDY) AND CARRIED TO APPROVE THE MINUTES OF JANUARY 23, 2014.

MOVED (PARDY), SECONDED (COMBS) AND CARRIED TO APPROVE THE MINUTES OF FEBRUARY 6, 2014.

**COMMITTEE REPORTS:**

**Police Commission:** City Councilor Cliff Combs reported that they met to review statistical reports, heard comments from Chief Ken Lewis regarding the department's activities and the Court report presented by Deputy Recorder Carol Weir. He said they also discussed developing a program for defendants failing to appear in court on ordinance violations such as issuing an Order to Show Cause.

**Finance Committee:** City Councilor Earl Shamblin reported that they had reviewed

and signed 70-checks totaling \$85,174.16 and commented that there were no issues at hand.

**Planning Commission:** City Councilor Mark Poling reported that the Planning Commission held their annual election of officers, electing Jo Anne Mead as Chair, Don Collins as Vice-Chair and Shirley O’Gara as Secretary. During the meeting they discussed a recent presentation on e-permitting and how the City would implement the program.

**Community Relations:** City Councilor Shelli Spencer reported that the Rogue River Community Center was doing well, the Rogue River Chamber of Commerce had elected new officers, electing Bryan Dorsey as President and Holly Spitz as Vice-President and they’re current activity was preparing for Rooster Crow. She also attended the Rogue River Greenway meeting. She announced that she was being considered for the position of secretary and would have more about that next month. They were preparing for Ride the Rogue in September.

**Emergency Communications of Southern Oregon:** City Councilor Rich Pardy reported that they approved a budget that showed depleting funds and discussed the possibility of taxing prepaid cell phones.

**PUBLIC INPUT:**

Rogue River Mural Society President, Wanda Nesbitt reported to the City Council that the recent cookie sale brought in \$816 bringing them up to more than \$9,000 and felt they were doing well. She said she had a meeting with the Cow Creek Indian Foundation to discuss a possible donation. The next mural, located on Broadway had been prep and painting was scheduled to start the first of July.

**NEW BUSINESS:**

**AGENDA ITEM 1** **Public Hearing:** Hold a Public Hearing to consider an application for a Conversion Plan for a parcel located at 230 Wards Creek Road to divide the tax lot into two tax lots . Planning File No. CONV 2013-01.

Mayor Pro tem Mark Poling opened the public hearing at 7:20 p.m.

LISTEN TO TAPE

MOVED (COMBS), SECONDED (CATHERWOOD) AND CARRIED TO CLOSE THE PUBLIC HEARING AT 7:34 P.M.

**AGENDA ITEM 2** **Conversion Plan:** Consider Planning File No. CONV.2013-01 a Conversion Plan

to allow applicant to file a Partition Application with Jackson County, Oregon.

MOVED (COMBS), SECONDED (PARDY) AND CARRIED TO

LISTEN TO TAPE FOR MOTION

**AGENDA ITEM 3** **Appointment:** Consider the Mayor's recommendation to appoint City Councilor Shelli Spencer to the Personnel committee.

MOVED (COMBS), SECONDED (CATHERWOOD) AND CARRIED TO APPOINT CITY COUNCILOR SHELLI SPENCER TO THE PERSONNEL COMMITTEE.

**AGENDA ITEM 4** **Appointment:** Consider the Mayor's recommendation to appoint Bill Jones to the Planning Commission's Alternate position.

MOVED (PARDY), SECONDED (SPENCER) AND CARRIED TO APPOINT BILL JONES TO THE PLANNING COMMISSION'S ALTERNATE POSITION.

**AGENDA ITEM 5** **Appointment:** Consider the Mayor's recommendation to appoint Jesse O'Gara to the Sign Review Board.

MOVED (CATHERWOOD), SECONDED (PARDY) AND CARRIED TO APPOINT JESSE O'GARA TO THE SIGN REVIEW BOARD.

**AGENDA ITEM 6** **Request:** Consider a request for a scholarship donation from the Miss Rogue River Scholarship Pageant.

MOVED (SPENCER), SECONDED (SHAMBLIN) AND CARRIED TO APPROVE A DONATION IN THE AMOUNT OF \$500 TO THE MISS ROGUE RIVER SCHOLARSHIP PAGEANT.

**AGENDA ITEM 7** **Request:** Consider a request to waive the Palmerton Park Reservation fee from the Rogue River Greenway.

MOVED (PARDY), SECONDED (SPENCER) AND CARRIED TO APPROVE THE REQUEST TO WAIVE THE PALMERTON PARK RESERVATION FEE FOR THE ROGUE RIVER GREENWAY.

**AGENDA ITEM 8** **Request:** Consider a request to hang a banner across Depot Street from the Evans Valley Education & Community Center.

MOVED (SPENCER), SECONDED (SHAMBLIN) AND CARRIED TO APPROVE A REQUEST FROM THE EVANS VALLEY EDUCATION & COMMUNITY CENTER

TO HANG A BANNER ACROSS DEPOT STREET.

**AGENDA ITEM 9** **Request:** Consider a request to waive the Liquor License Application fee from the Cattlemen's Saloon hosting the Bree's Foundation fundraiser for Breast Cancer Research.

MOVED (PARDY), SECONDED (COMBS) AND CARRIED TO APPROVE A REQUEST TO WAIVE THE LIQUOR LICENSE FEE FOR THE CATTLEMEN'S SALOON TO HOST THE BREE'S FOUNDATION BREAST CANCER RESEARCH FUNDRAISER.

**AGENDA ITEM 10** **Liquor License:** Authorize the Mayor to sign an Oregon Liquor Control Commission Temporary Use of Annual License application for the Cattlemen's Saloon to hold a fundraiser on March 15, 2014 at 108 Depot Street.

MOVED (CATHERWOOD), SECONDED (PARDY) AND CARRIED TO AUTHORIZE THE MAYOR TO SIGN AN OREGON LIQUOR CONTROL COMMISSION TEMPORARY USE OF ANNUAL LICENSE APPLICATION FOR THE CATTLEMEN'S SALOON TO HOLD A FUNDRAISER ON MARCH 15, 2015.

**AGENDA ITEM 11** **Surplus Property:** Consider declaring two Sensus Handheld Meter Readers with accessories as surplus property.

MOVED (SPENCER), SECONDED (CATHERWOOD) AND CARRIED TO DECLARE THE TWO SENSUS HANDHELD METER READER AS SURPLUS PROPERTY.

Public Works Director/City Engineer John Krawscyk told the City Council that he would advertise the items on the League of Oregon Cities website to see if there may be another City that could use the devices for parts. If not they will be scrapped and properly recycled.

**AGENDA ITEM 12** **Proclamation:** Mayor Pro tem Mark Poling read a Proclamation declaring April 1, 2014 as "National Service Recognition Day" in Rogue River.

**ADJOURN** There being no further business to come before the City Council and upon motion duly made (SHAMBLIN), seconded (CATHERWOOD) and carried, the meeting adjourned at 7:50 p.m.

**ATTEST:**

Carol J. Weir, MMC  
Deputy Recorder